



11.5 General Prohibitions and Provisions

- (a) Smoking is prohibited within the AU premises except the area falling north of student gate. Violators will be fined heavily
- (b) Mobile phones should be kept silent in classrooms
- (c) Playing of cards on the Campus is strictly prohibited
- (d) Policies regarding use of library, labs, and cafeteria are displayed on notice boards from time to time and must be followed
- (e) Carrying of any kind of weapon or prohibited drugs on the campus is strictly forbidden
- (f) No pets are to be brought to the University
- (g) Motorcyclists must wear crash helmets. Violators may be denied entry and/or fined heavily

12.0 Discipline

Serious disciplinary matters shall be investigated by the Discipline Committee, which shall forward its recommendations to the Vice Chancellor for final approval.

12.1 Discipline Committee

- (a) The Discipline Committee consists of two or more members nominated from among the University staff by the Vice Chancellor/Senior Dean
- (b) The Discipline Committee shall accord full opportunity to the student to plead the case. Statement made by the student and cross examination



by the Committee will be recorded and recommendation made to the Vice Chancellor/Senior Dean

12.2 Acts of Indiscipline

The following, among others, shall constitute acts of indiscipline on which the Discipline Committee will take action: -

- (a) Breach of decency, including the use of indecent language, undesirable remarks, gestures and disorderly behaviour
- (b) Defiance of University or Faculty authority
- (c) Impersonation or giving false information or wilfully suppressing, changing, replacing or distorting information, cheating or deceiving
- (d) Indulging in or inciting violence
- (e) Misusing or damaging University property
- (f) Consumption, sale and distribution of alcohol, prohibited drugs, controversial or banned items on campus and hostels
- (g) Indulgence in political, ethnic, racial or sectarian activity or use of students' organization for furthering the cause of a political party
- (h) Use of unfair means in class tests and examinations (dealt with in Section 8.4)
- (i) Instigating others and indulging in undesirable propaganda creating academic deterrence and polluting academic environment
- (k) Indulgence in unlawful activities



12.3 *Disciplinary Action*

Disciplinary action may comprise any combination of the following:

- (a) A warning in writing
- (b) Probation for a specified period
- (c) A fine, the value of which shall be determined by the Discipline Committee
- (d) Withholding a certificate of good moral character
- (e) Cancellation of the examination result
- (f) Expulsion or rustication from the University
- (g) Non-conferment of degree
- (h) Any other penalty suggested by the Discipline Committee and approved by Vice Chancellor

12.4 *Processing of Disciplinary Cases*

The disciplinary cases shall be dealt with by the Dir of Students Affairs, Senior Dean or DG IAA (for cases pertaining to IAA) on behalf of the Vice Chancellor. The three officers are authorized to fine a student up to Rs 1,000/- and/or suspension for a maximum period of three days. Any penalty higher than this must be referred to the Vice Chancellor for his approval.

On receipt of a complaint from the Senior Dean, DG IAA (for cases pertaining to IAA) or Director Students Affairs, if the Vice Chancellor feels that the allegations require no further evidence, he may approve, enhance or lower the recommended penalty provided that the penalty does not exceed a fine of Rs 5000/- and/or 7 days suspension.



Senior members of the administration and faculty may fine a student for minor offences by reporting the matter to the Dean and the Director Student Affairs. The latter may enter this in the student's record.

12.5 *Appeal Against Discipline Committee's Decision*

A student may make an appeal to the Vice Chancellor against any decision within three days. The decision of the VC will be final.

12.6 *Jurisdiction for Legal Issues*

- For AU Campus Islamabad, only the courts at Islamabad shall have the jurisdiction to adjudicate any legal issue
- For AU Campus Multan, only the courts at Multan shall have the jurisdiction to adjudicate any legal issue

13.0 Air University (AU) Policy on Harassment

Harassment is defined as an unwelcome behavior from a person who holds some kind of power or authority over the person who is being harassed. These advances may include, but may not be limited to verbal or physical communication with some sort of overtones, that makes the victim uncomfortable and affects their performance. This becomes particularly problematic for students or employees when:

- (1) Submission to such conduct is made a term or condition for employment or participation in an educational program.
- (2) Submission to or rejection of such conduct is used as a basis for employment or academic decision directly affecting the individual.
- (3) Such conduct has the purpose or effect of unreasonably interfering with an employee's work performance or student's academic performance creating an intimidating, hostile, or offensive work or learning environment.